



International Business Registers Survey 2016

Questions in this survey should be answered for the period January 1 to December 31, 2016, unless otherwise specified.

The survey is accompanied by a user guide (URL: <http://www.ecrforum.org/registry-bench-marking/>). Accordingly the survey itself does not include any definitions. Whenever you find a term in the survey with an * next to it, you will find a definition for that term in the user guide.

When answering the survey please note, that in some questions, a distinction is made between the business registry itself and the organisation in charge of running it. In some jurisdictions those may be the same, if that is the case for you, please point that out in your answer to questions No.1 and No. 3, and answer the following questions accordingly.

1. What is the name of your business registry?

2. Please provide a link to your business registry´s website (URL).

3. What is the name of the organisation that runs your business registry?

4. Who operates your business registry?

- Government (state-governed)
- Court of justice
- Chamber of commerce
- Privately owned company
- Public-private partnership
- Other

If "Other", please specify:

5. What type of structure does your business registry have?

- Centralised
 - Decentralised (non autonomous local offices)
 - Decentralised (autonomous local offices)
-

6. How is your business registry primarily funded?

If your answer is "Government funding", the following question will be hidden.

- Government funding
 - Customer fees
-

7. Does your business registry retain the fees it collects?

- Yes, all of them
 - Yes, some of them
 - No
-

8. Does your business registry collect fees for services it provides, and if so, for which services?

Please mark all that apply.

*Please note that each term with an * next to it is defined within the user guide.*

- No, all services are free of charge
- Yes, but some services are free of charge
- Yes, fees for entity formation/incorporation
- Yes, fees when applying for changes to entity details on the register
- Yes, fees for registration of annual accounts*
- Yes, annual fees to keep an entity on the register
- Yes, fees for information
- Yes, fees for status certificates/certificates of good standing
- Yes, fees for certified copies of documents
- Yes, fees for copies of documents
- Yes, other fees

If "Yes, other fees", please specify:

9. Does your business registry apply the cost-covering principle* when setting its fees?

- Yes, always
 - Yes, sometimes
 - No, never
-

10. Does your business registry accept documents in languages other than your national/official language(s)?

- Yes, all documents can be submitted in a foreign language
- Yes, some documents can be submitted in a foreign language
- Yes, all/some documents can be submitted in a foreign language, which must be accompanied by a certified translation into the registry's national/official language(s)
- No, we do not accept any documents in a foreign language

11. Does your business registry distinguish between public limited companies/corporations* and private limited companies/corporations*?

This question is intended to ascertain whether a public limited company/corporation has different legislative requirements or obligations than a private limited company/Corporation* with respect to the business registry.*

Please note the answer provided here will determine the answer options available in the questions which follow. If you answer "Yes", your answer options will include those related to both public and private limited companies/corporations. If you answer "No", your answer options will only include limited companies/corporations* (without reference to the public or private distinction).*

- Yes, the business registry distinguishes between public limited companies/corporations* and private limited companies/corporations*
- No, the business registry does not distinguish between public limited companies/corporations* and private limited companies/corporations*

12. Which of the following types of entities are registered by your business registry, and to which of them does the registry assign a unique registration/identification number?

Please mark all that apply.

	Register	Assign a unique registration/identification number
Sole trader*	<input type="checkbox"/>	<input type="checkbox"/>
General partnership*	<input type="checkbox"/>	<input type="checkbox"/>
Private limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>
Public limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>
Limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>
LLC*	<input type="checkbox"/>	<input type="checkbox"/>

13. Does your business registry register and/or decide on the following types of business registration?

Please mark all that apply, but at least one box for each horizontal row.

	Decide on	Register	Neither register nor decide on
Bankruptcy/Insolvency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wind up/Liquidation/Dissolution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strike off/Termination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Which of the following services does your business registry make available on its website?

Please mark one box for each horizontal row.

	Available	Not available
Electronic filing of documents for entity formation/incorporation/registration	<input type="radio"/>	<input type="radio"/>
Electronic filing of documents for changes in the register (change of address, change of registered name*, change of board of directors, etc.)	<input type="radio"/>	<input type="radio"/>
Electronic filing of annual reports* or similar forms of information (excluding financial information)	<input type="radio"/>	<input type="radio"/>
Facility to file electronically using a third party software package	<input type="radio"/>	<input type="radio"/>
Downloading forms and instructions in national/official language(s)	<input type="radio"/>	<input type="radio"/>
Downloading forms in foreign languages	<input type="radio"/>	<input type="radio"/>
Downloading instructions in foreign languages	<input type="radio"/>	<input type="radio"/>

15. Can an entity or individual submit an application for incorporation/entity formation?

Please mark one box for each horizontal row.

	Yes, directly to the registry	Yes, through a notary or intermediary	No
Sole trader*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
General partnership*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Private limited company/corporation*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public limited company/corporation*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Limited company/corporation*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LLC*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. Does your business registry accept electronic applications for incorporation/entity formation for any entity types?

If your registry does not accept any electronic applications, some of the following questions will be hidden.

- Yes
 No

17. In which of the following formats does your business registry accept applications for incorporation/entity formation, and for which entity types?

Please mark all that apply, but at least one box for each horizontal row.

	Paper	Images (i.e. PDF, scan)	Internet (web-based form)	Data (system to system, e.g. XML)	Not applicable
Sole trader*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General partnership*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LLC*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

18. Which of the following stages in the incorporation/entity formation process are available electronically through your business registry?

Please mark all that apply, but at least one box for each horizontal row.

	Filling out information	Signature	Payment	Issuance of incorporation/registration certificate	None available
Sole trader*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General partnership*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LLC*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Is electronic submission of required information to the business registry mandatory for the following entity types or their representatives?

Please mark one box for each horizontal row.

	Yes	No
Sole trader*	<input type="radio"/>	<input type="radio"/>
General partnership*	<input type="radio"/>	<input type="radio"/>
Private limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Public limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Limited company/corporation*	<input type="radio"/>	<input type="radio"/>
LLC*	<input type="radio"/>	<input type="radio"/>

20. When receiving required information submitted electronically, does your business registry allow or require an electronic signature*? Please answer for the following types of entities.

Please mark one box for each horizontal row.

	Yes, an electronic signature* is allowed	Yes, an electronic signature* is required	Yes, an advanced electronic signature* is allowed	Yes, an advanced electronic signature* is required	No, electronic signature* is neither allowed nor required
Sole trader*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
General partnership*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Private limited company/corporation*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public limited company/corporation*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Limited company/corporation*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LLC*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

21. a. Do you have identity verification in place when receiving required information electronically?

If your answer is no, the following question will be hidden.

- Yes
 No

If "Other", please specify:

21. b. Which identity verification method(s) do you use?

Please mark all that apply.

- User ID and password
 Electronic certificate*
 Two factor authentication*
 Other

If "Other", please specify:

22. Which payment method(s) does your business registry accept?

Please mark all that apply.

- Cash
 Cheque
 Major credit cards
 Debit cards
 Deposit service account*
 Direct debit*
 Financial cybermediary*
 Electronic cheques*
 Electronic invoice*
 Mobile phone payments

23. a. Please specify the percentage of all forms/data submissions that are received by your business registry in the following respective formats.

If it is not possible to provide exact percentages, please provide an estimate. If no submissions are made in a particular format, please enter the value 0.

Please give your answer as percentage (%) without decimals.

	Paper	Electronically
Forms/data for entity formation/incorporation/registration	<input type="text"/>	<input type="text"/>
Forms/data for changes in the registry	<input type="text"/>	<input type="text"/>
Other forms/data, if applicable	<input type="text"/>	<input type="text"/>

23. b. If your business registry receives forms/data electronically, can you specify the percentages that are received by your registry in the following respective formats?

If it is not possible to provide exact percentages, please provide an estimate. If no submissions are made in a particular format, please enter the value 0.

Please give your answer as percentage (%) without decimals.

	Images (i.e. PDF, scan)	Internet (web-based form)	Data (system to system, e.g. XML)	Not possible to separate
Forms/data for entity formation/incorporation/registration	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Forms/data for changes in the registry	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other forms/data, if applicable	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

24. Who is responsible for receiving annual accounts* in your jurisdiction?

If it is not the responsibility of your organisation, some of the following questions will be hidden.

- Your organisation
- Another authority or organisation
- Annual accounts are not collected
- Do not know

25. Which entity types are, as a general rule, required by law to file annual accounts*?

Please mark one box for each horizontal row.

	Yes, required to file annual accounts*	No, not required
Sole trader*	<input type="radio"/>	<input type="radio"/>
General partnership*	<input type="radio"/>	<input type="radio"/>
Private limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Public limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Limited company/corporation*	<input type="radio"/>	<input type="radio"/>
LLC*	<input type="radio"/>	<input type="radio"/>

26. Please specify the percentage of annual accounts* that your organisation receives in the following formats.

If it is not possible to provide exact percentages, please provide an estimate. If no annual accounts are received in a specific format, please enter the value 0.

	Percentage (%) without decimals
Electronically, in XBRL format	<input type="text"/>
Electronically, in format other than XBRL	<input type="text"/>
In image format (i.e. PDF, scan)	<input type="text"/>
In paper format	<input type="text"/>

27. Does your organisation make annual accounts* available to the public?

Please mark all that apply.

- Yes, on paper
- Yes, electronically, as XBRL or equivalent data format
- Yes, electronically, in image format (i.e. PDF, scan)
- No, annual accounts* are not made available to the public by the organisation

28. Are there any penalty fees associated with late filing of annual accounts*?

- Yes
- No

29. Who is responsible for receiving annual returns* in your jurisdiction?

If it is not the responsibility of your organisation, some of the following questions will be hidden.

- Your organisation
- Another authority or organisation
- Annual returns* are not collected
- Do not know

30. Which entity types are, as a general rule, required by law to file annual returns*?

Please mark one box for each horizontal row.

	Yes, required to file annual returns*	No, not required
Sole trader*	<input type="radio"/>	<input type="radio"/>
General partnership*	<input type="radio"/>	<input type="radio"/>
Private limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Public limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Limited company/corporation*	<input type="radio"/>	<input type="radio"/>
LLC*	<input type="radio"/>	<input type="radio"/>

31. Please specify the percentage of annual returns* that your organisation receives in the following formats.

If it is not possible to provide exact percentages, please provide an estimate. If no annual returns are received in a specific format, please enter the value 0.

	Percentage (%) without decimals
Electronically, in XBRL format	<input type="text"/>
Electronically, in format other than XBRL	<input type="text"/>
In image format (i.e. PDF, scan)	<input type="text"/>
In paper format	<input type="text"/>

32. Does your organisation make annual returns* available to the public?

Please mark all that apply.

- Yes, on paper
- Yes, electronically, as XBRL or equivalent data format
- Yes, electronically, in image format (i.e. PDF, scan)
- No, annual returns* are not made available to the public by the organisation

33. Are there any penalty fees associated with late filing of annual returns*?

- Yes
- No

34. In your jurisdiction, is it mandatory for the following entity types to confirm their existence at regular intervals?

Please mark one box for each horizontal row.

	Yes	No
Sole trader*	<input type="radio"/>	<input type="radio"/>
General partnership*	<input type="radio"/>	<input type="radio"/>
Private limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Public limited company/corporation*	<input type="radio"/>	<input type="radio"/>
Limited company/corporation*	<input type="radio"/>	<input type="radio"/>
LLC*	<input type="radio"/>	<input type="radio"/>

35. In which part of the process does your business registry examine the entity name?

Please mark all that apply.

	Pre-registration	Registration	Not examined
Entity name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

36. There are several factors that may be taken into consideration by a business registry in reviewing a proposed entity name.

Please mark all that apply.

	Examined	Not examined
Formal conformity (e.g. the name has to include abbreviation of company type or similar)	<input type="checkbox"/>	<input type="checkbox"/>
Legal conformity (e.g. the content/meaning of the name meets legal requirements or needs to be legally examined)	<input type="checkbox"/>	<input type="checkbox"/>
National Trademark registrations	<input type="checkbox"/>	<input type="checkbox"/>
ALICANTE Trademark registrations	<input type="checkbox"/>	<input type="checkbox"/>
Language conformity (e.g. name must be in specific language(s))	<input type="checkbox"/>	<input type="checkbox"/>
Suggestion of connection with government, royalty etc.	<input type="checkbox"/>	<input type="checkbox"/>
Deceptive description of business (e.g. suggestion of banking services where not permitted by this entity type)	<input type="checkbox"/>	<input type="checkbox"/>
Compliance with professional regulatory authorities (e.g. engineering association approval where name implies professional engineer)	<input type="checkbox"/>	<input type="checkbox"/>
Objectionable/obscene terms	<input type="checkbox"/>	<input type="checkbox"/>
Review of business registry to ensure proposed name is not the same as an existing name in the registry	<input type="checkbox"/>	<input type="checkbox"/>
Review of business registry to ensure proposed name is not confusingly similar to an existing name in the registry	<input type="checkbox"/>	<input type="checkbox"/>

37. Please choose the three letter code for your local currency

38. What is the minimum share capital (in Euros and in your local currency) for the following types of companies?

For respondents who have several types of companies within each category, please provide the amount for the type with the lowest minimum share capital.

	EUR	Local currency
Private limited company/corporation*	<input type="text"/>	<input type="text"/>
Public limited company/corporation*	<input type="text"/>	<input type="text"/>
Limited company/corporation*	<input type="text"/>	<input type="text"/>
LLC*	<input type="text"/>	<input type="text"/>

39. What is the minimum number of founders, shareholders and board members required in order to register the following types of entities?

	Min. number of founders	Min. number of shareholders	Min. number of board members
Private limited company/corporation*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Public limited company/corporation*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Limited company/corporation*	<input type="text"/>	<input type="text"/>	<input type="text"/>
LLC*	<input type="text"/>	<input type="text"/>	<input type="text"/>

40. Who is responsible for the following tasks in your jurisdiction?

Please mark one box for each horizontal row.

	Your organisation	Another authority or organisation	No registration occurs	Do not know
Registration of shareholder details	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Registration of changes in shareholder details	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Registration of beneficial owner* details	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Registration of changes in beneficial owner* details	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

41. If you have answered that registration of shareholder details is not the responsibility of any public authority, where is information about shareholders held?

- With the company/corporation
- With an agent of the company/corporation
- Other

If "Other", please specify:

42. Does your jurisdiction make the following information available?

Please mark all that apply.

	Shareholder details	Beneficial owner* details
Yes, to the public	<input type="checkbox"/>	<input type="checkbox"/>
Yes, to specified public authorities	<input type="checkbox"/>	<input type="checkbox"/>
No, not made available	<input type="checkbox"/>	<input type="checkbox"/>
Do not know	<input type="checkbox"/>	<input type="checkbox"/>

43. Please indicate whether the following types of branches* are registered by your business registry, and to which of them your business registry assigns a unique registration/identification number.

Please mark all that apply. If you do not register a type of branch, please leave the box blank. If a type of branch* does not exist in your jurisdiction, please mark "Not applicable".*

	Register	Assign a unique registration/identification number	Not applicable
Branches* of an entity already formed in your jurisdiction (domestic branch*)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Branches* of an entity from another jurisdiction (economically active in your jurisdiction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign branch* registrations of an entity formed in your jurisdiction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

44. If your business registry does register branches* of companies from other jurisdictions, does it also register the company's identification number assigned by its home jurisdiction?

- Yes
 No
 Branches* from other jurisdictions are not registered

45. Does your business registry have an annual filing requirement for branches* registered in your jurisdiction?

If your answer is "No", the following question will be hidden.

- Yes
 No

46. Does the annual filing require the inclusion of evidence confirming the status of the entity's existence in the jurisdiction in which it was formed?

- Yes
 No

The following is an *example* of how processing time may be measured at Registry X (a fictional example), in order to help you answer the questions in this section.

At Registry X, processing time is measured in number of hours (1 working day = 8 hours). The measurement begins when the application arrives at the registry (electronically or otherwise), and continues up to and including the point at which the entity is officially registered or rejected. No other authorities are involved in the process.

The measurement of processing time shall be made on the basis of an incorporation/formation/registration where the complete documentation is received and no further involvement from the customer is needed before the registration can be completed by the registry.

Steps not included in Registry X's processing time are pre-registration activities, such as: name reservation, obtaining legal permits, bank certificates, contact with notary public, or other activities required before the application can be sent in.

47. What is included in your business registry's measurement of the processing time for incorporation/formation/registration?

Please mark all that apply.

	Included
Queuing (waiting period before processing begins)	<input type="checkbox"/>
Application processing procedures (handling)	<input type="checkbox"/>
Name assessment	<input type="checkbox"/>
Issuance of certificate (printing and distribution of the certificate)	<input type="checkbox"/>

48. Are there any mandatory steps required prior to filing to the business registry for incorporation/formation/registration?

Please mark all that apply.

- No activities required
- Yes, name examination
- Yes, name reservation
- Yes, obtaining legal permit(s)
- Yes, obtaining bank certificate(s)
- Yes, notary
- Yes, payment of registration fees
- Yes, other activities

If "Yes, other activities", please specify:

49. On average, how long does it take your business registry (in number of hours) to process an application for entity incorporation/formation/registration in the following formats? For the purpose of the survey, 1 working day is equal to 8 hours. If it takes you less than one hour, please indicate 1.

If you do not process applications in any of the formats specified, please leave the field empty.

	Number of hours
Paper	<input type="text"/>
Images (i.e. PDF, scan)	<input type="text"/>
Internet (web-based form)	<input type="text"/>
Data (system to system, e.g. XML)	<input type="text"/>

If it takes you less than one hour, please provide exact time below.

50. On average, how long does it take (in number of hours) your business registry to process an application for changes in the register in the following formats? For the purpose of the survey, 1 working day is equal to 8 hours. If it takes you less than one hour, please indicate 1.

If you do not process applications in any of the formats specified, please leave the field empty.

	Number of hours
Paper	<input type="text"/>
Images (i.e. PDF, scan)	<input type="text"/>
Internet (web-based form)	<input type="text"/>
Data (system to system, e.g. XML)	<input type="text"/>

If it takes you less than one hour, please provide exact time below.

51. Have any changes been made at your business registry, between January 1 and December 31, 2016, which have influenced or were intended to influence processing times? If so, please specify:

52. What is your business registry's fee (in Euros) for forming/incorporating/registering a new entity in the following formats?

*If the service is free of charge, please enter the value 0.
If you do not register an entity type, or if you do not accept registrations in a specific format, please leave the field empty.*

	Paper	Images (i.e. PDF, scan)	Internet (web-based form)	Data (system to system, e.g. XML)
Sole trader*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
General partnership*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Private limited company/corporation*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Public limited company/corporation*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Limited company/corporation*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
LLC*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

53. a. What information is required to be provided to your business registry to form/incorporate/register a new entity?

Please mark all that apply, but at least one box for each column.

	Entity name	List of founders	List of persons on the board of directors	Name of chairperson	Payment of fees to the registry
Sole trader*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General partnership*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited company/corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LLC*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

53. b. What information is required to be provided to the business registry to form/incorporate/register a new entity?

Please mark all that apply, but at least one box for each column.

	Memoranda/ articles of association/ incorporation	Minutes of constituting	Agreement of non-cash property	Testimony/ Certificate of identity for persons in board of directors	Proof of share capital
Sole trader*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General partnership*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private limited company/ corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public limited company/ corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited company/ corporation*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LLC*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

54. Please provide the total number of registered entities in your business registry as at December 31, 2016.

If no information is available, please leave the field empty.

Sole trader*	<input type="text"/>
General partnership*	<input type="text"/>
Private limited company/corporation*	<input type="text"/>
Public limited company/corporation*	<input type="text"/>
Limited company/corporation*	<input type="text"/>
LLC*	<input type="text"/>
All other entities	<input type="text"/>

55. Please provide the total number of new entity formations in your business registry, from January 1 to December 31, 2016.

If no information is available, please leave the field empty.

Sole trader*	<input type="text"/>
General partnership*	<input type="text"/>
Private limited company/corporation*	<input type="text"/>
Public limited company/corporation*	<input type="text"/>
Limited company/corporation*	<input type="text"/>
LLC*	<input type="text"/>
All other entities	<input type="text"/>

56. Please provide the total number of entity terminations (compulsory* and voluntary*) in your business registry from January 1 to December 31, 2016.

If no information is available, please leave the field empty.

Sole trader*	<input type="text"/>
General partnership*	<input type="text"/>
Private limited company/corporation*	<input type="text"/>
Public limited company/corporation*	<input type="text"/>
Limited company/corporation*	<input type="text"/>
LLC*	<input type="text"/>
All other entities	<input type="text"/>

57. Please provide the total number of voluntary* and compulsory* terminations, respectively, in your business registry between January 1 and December 31, 2016.

If it is not possible to provide exact figures, please provide an estimate. If no information is available, please leave the field empty.

Voluntary terminations*	<input type="text"/>
Compulsory terminations*	<input type="text"/>

58. Please provide the total number of submissions for changes in registered details filed in your business registry, from January 1 to December 31 2016.

Where a single customer application can contain multiple changes, please provide the number of individual changes, if possible.

If it is not possible to provide exact figures, please provide an estimate. If no information is available, please leave the field empty.

Sole trader*	<input type="text"/>
General partnership*	<input type="text"/>
Private limited company/corporation*	<input type="text"/>
Public limited company/corporation*	<input type="text"/>
Limited company/corporation*	<input type="text"/>
LLC*	<input type="text"/>
All other entities	<input type="text"/>

59. Please provide the total number of changes and terminations of entities in your business registry that were initiated by the registry itself (e.g. removing inactive entities) and not through customer application, from January 1 to December 31, 2016.

If this information is not available, please leave the field empty.

	Changes	Terminations
Sole trader*	<input type="text"/>	<input type="text"/>
General partnership*	<input type="text"/>	<input type="text"/>
Private limited company/ corporation*	<input type="text"/>	<input type="text"/>
Public limited company/ corporation*	<input type="text"/>	<input type="text"/>
Limited company/ corporation*	<input type="text"/>	<input type="text"/>
LLC*	<input type="text"/>	<input type="text"/>
All other entities	<input type="text"/>	<input type="text"/>

60. Which of the following methods does your business registry use to present information and/or interact with its customers?

Please mark all that apply.

	To present information (one-way communication)	As a means of interaction (two-way communication)
(Interactive) website	<input type="checkbox"/>	<input type="checkbox"/>
Data (system to system, e.g. XML)	<input type="checkbox"/>	<input type="checkbox"/>
E-mail	<input type="checkbox"/>	<input type="checkbox"/>
Letter	<input type="checkbox"/>	<input type="checkbox"/>
Phone	<input type="checkbox"/>	<input type="checkbox"/>
SMS (text message)	<input type="checkbox"/>	<input type="checkbox"/>
In person/over the counter	<input type="checkbox"/>	<input type="checkbox"/>
Facebook	<input type="checkbox"/>	<input type="checkbox"/>
Twitter	<input type="checkbox"/>	<input type="checkbox"/>
YouTube	<input type="checkbox"/>	<input type="checkbox"/>
Other social media	<input type="checkbox"/>	<input type="checkbox"/>
Mobile app	<input type="checkbox"/>	<input type="checkbox"/>
Live chat	<input type="checkbox"/>	<input type="checkbox"/>

61. Which of the following information services does your business registry provide on its website, and if they are provided, are they free of charge?

Please mark all that apply.

	Available free of charge	Available for a fee	Not available
Entity search, entity profile	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
People search (director, auditor or similar)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
List of entity's business units/places	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Certificate of incorporation/formation/registration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Publication of entities' memoranda and articles of association	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Existing entity names	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Entity history	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Company/corporation share capital	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Certified copies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Certificate of status/good standing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annual accounts in electronic format	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ordering annual accounts in paper format	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Relating laws and regulations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Information on the process of registration for entities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Information on fees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

62. Do you make your information available in bulk?

	Available free of charge	Available for a fee	Not available
To the private sector	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To the public sector	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

63. Does your organisation employ long time data storage techniques?

- Yes
- No

If "Yes", please specify:

64. How many queries (searches), paid or unpaid, on entities does your website receive each year?

65. Is it a requirement to be a registered user in order to submit queries on entities?

If "No", the following question will be hidden.

- Yes, for all queries
- Yes, for some queries
- No

66. Is there a fee connected with the registration to submit queries on entities?

- Yes
 No
-

67. Please rank the three most requested pieces of information on your business registry's website:**68. How often is the information in your business registry updated?**

- In real time
 Other

If "Other", please specify:

69. How does your business registry ensure the accuracy of the information it holds on an entity?

Please mark all that apply.

- Annual renewal of entity information (annual return*)
 Timely removal from the registry of entities that do not update their record as required by law
 Penalty fees for failing to update information as required by law
 Other measures

If "Other measures", please specify:

70. Does your business registry reuse or provide data from/to other authorities?

- Yes, we use the data of other authorities
 Yes, we provide other authorities with data
 No, none of the above

If you either use or provide data, please exemplify:

71. Please describe any proposals or adopted legislation in your jurisdiction that requires or facilitates cross-border sharing of information.

72. Please indicate the measures your organisation takes to prevent corporate identity theft via the business registry.

For example, some business registries automatically notify the registered entity by email every time a change to its entity information is made in the registry (they have a monitoring system). This increases awareness of unsolicited activity.

- Use of monitoring system
 Implementation of penalties
 Checks carried out by a notary
 User name and password
 Verification of personal identity (meaning someone checking ID)
 Use of electronic signatures*
 Two factor authentication*
 Other
 No measures taken

If "Other", please specify:

73. Who is responsible for maintaining a security interest register* for movable property in your jurisdiction?

- Your organisation
 - Another authority or organisation
 - There is no security interest register*
 - Do not know
-

74. Describe any major changes between January 1 and December 31, 2016 that have affected your business registry and/or its registration activities.

Examples of major relevant changes you may wish to describe include: Changes in legislation, changes in the registry's process and organisation, or other major national changes that have affected your registry and/or its registration activities.

If there have been no major changes, please indicate this in the field below, by answering "No major changes".
